

LYME CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
March 14, 2019
LCS Library – 6:00 PM

Call to Order by Deanna Lothrop, Board of Education President, at 6:03 PM
Pledge of Allegiance

MEMBERS PRESENT:

Deanna Lothrop, President
Kathy Dyer, Vice President
Ray McIntosh
Lynn Reichert

Terry Countryman
Scott Rickett
Kathy Gardner
Sherri Wilson, District Clerk

ADMINISTRATORS PRESENT:

Cammy Morrison, Superintendent
Barry Davis, Principal
Sandra Rooney, Business Official

ADMINISTRATORS EXCUSED:

Patricia Gibbons, Dir. of Pupil Services

OTHERS PRESENT: Deborah Wilkinson; Jennifer Sosa; Christine David; Bill Brown; Alison Widrick; Steve Hunt; Dinal Jareo; Margaret Brennen and students of the LCS Lego Robotics Club.

PRESENTATIONS: Mrs. Margaret Brennen and Lyme Central Lego Robotics Club.

Mrs. Brennen and students from the LCS Lego Robotics Club reviewed the software program used to construct and program their Lego robots. The students presented their robots demonstrating each of their unique capabilities. Each robot was programed to execute different functions, some of which included picking up objects, launching balls, and imitating a crawling and hissing snake.

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Kathy Gardner, and seconded by Kathy Dyer - Motion is approved 7 – 0.

1. **Approval of Minutes:**

- February 14, 2019 - Regular Meeting

2. **Approval of Buildings and Grounds requests:**

- None at this time

3. **Conferences and Workshops:**

- **March 27, 2019:** School Tool Schedules – JL BOCES – 9:00 AM-3:00 PM
MLP:
- **Feb. 12, 2019:** CTE Applied Academics Day at BTC, Deborah Wilkinson – JLBOCES – 5 hrs.
- **Feb. 14, 2017:** Lead Evaluator Recertification Training, Cammy Morrison and Patricia Gibbons - JL BOCES – 1 1/2 hrs.
- **Feb. 27, 2019:** Proposed Part 121 of Comm. Regulations & Regional Training Implementation, Cammy Morrison – JL BOCES – 3hrs.
- **Mar. 5, 2019:** Lead Evaluator Recertification Training, Barry Davis – JL BOCES - 3 hrs.
- **Mar. 11, 2019:** Effective Teacher Level I, Richard Hendrix/Amy Wilson – JL BOCES – 25 hrs

- **Approval of Financial Reports:**
- School Business Report – (Verbal)
- Treasurer's Report, January 2019
- General Fund Warrant #18
- Supplemental Fund Warrant #15
- School Lunch Fund Warrant #10
- Federal Fund Warrant #6

REGULAR AGENDA

Other Discussion and Action

1. **Public Comments:** None at this time

- **Ongoing Agenda Items:** None at this time

2. **Board Information:**

- **Mar. 5, 2019: Lyme Central School's 2018-19 Varsity Boys' Basketball team ranked #1 in NYS Small Schools.**
 - **Mar. 28, 2019:** Invitation, eff-Lewis BOCES Dessert Workshop – Student Engagement – JL BOCES – 6:00 – 7:30 PM
 - **April 10, 2019:** Invitation, Jeff-Lewis BOCES Annual Dinner Meeting – Building tour @ 5:00 PM, Buffett Dinner will begin following the tour @ 6:00 PM. Topic: Presentation of the 2019-2020 proposed BOCES Budget, will begin at 7:15 PM.
 - **PIVOT:** 2018-19 First Semester Report, for your review
 - **April 11, 2019:** Reminder, NHS Recognition Reception – Watertown High – 6:00 PM
 - **April 25, 2019: Special Meeting** JL BOCES Annual Vote and Board Member Elections - LCS District Office – 5:00 PM
 - **May 9, 2019:** Annual Budget Hearing, immediately followed by Board of Education regular meeting – LCS Library – 6:00 PM
 - **May 21, 2019:** LCS Annual Budget Vote and Board of Education Member Elections – Room 140 – 7:00 AM – 8:00 PM
3. **Board Information, LCS Events:**
- **Feb. 19, 2019:** Robotics Club, Margaret Brennen – Mrs. Brennen's classroom – 9:00 AM – 12:00 PM
 - **Feb. 27, 2019:** JV Softball Open Gym, Alicia Countryman – LCS Gym – 6:00 – 7:30 PM
 - **Mar. 1, 2019:** Gr. K-12 Pep Rally, Christine Rickett – LCS Gym – 9th period
 - **Mar. 4, 2019:** JV Softball Parent/Coach Meeting, Alicia Countryman – LCS Cafeteria – 6:30-7:30 PM
 - **Mar. 7, 2019:** Var. Boys' Basketball Team Spaghetti Dinner, Christine Rickett – LCS Cafeteria – 4:30-5:30 PM
 - **Mar. 8, 2019:** Outdoor Citizenship Field Trip, Stasse Perkins – Thompson Park – 8:30 -11:30 AM
 - **Mar. 8, 2019:** Gr. 1 Field Trip, Margaret Brennen – Wellesley Island – 8:45 AM – 2:00 PM
 - **Mar. 11-28, 2019:** Class of 2022 Fundraiser, Wilkinson/Teachout – Easter Plant Sales – LCS
 - **Mar. 20, 2019:** Student Leaders Field Trip, Chris Rowland – JCC, Leadership Participation – 9:00 AM – 2:00 PM
 - **Mar. 25-29, 2019:** NHS Rolling for Relay, Faulkham/Teachout – LCS
 - **May 23, 2019:** Gr. Kindergarten Field Trip, Stumpf/Malone – Rock Island Lighthouse – 8:45 AM – 2:00 PM
 - **June 21, 2019:** Gr. Pre-K Field Trip, Irene Sullivan – Old McDonald's Farm – 9:30 AM – 2:00 PM

4. **Board Discussion/Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the 2019-20 **St. Lawrence-Lewis Cooperative Purchasing Gasoline Bid Award**, Plan C fluctuating rate, with supplier Buell Fuels, for Lyme Central School Fuel Depot.

Motion for approval by Terry Countryman, seconded by Ray McIntosh, with motion approved 7 – 0.

5. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the Equipment Disposal of three (3) library books as requested by Lydia Doolittle, Library Media Specialist. The following items are deemed no longer usable:

- *The Birthday Murderer*
- *Back to the Divide*
- *Music in History*

Motion for approval by Lynn Reichert, seconded by Ray McIntosh, with motion approved 7 – 0.

6. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the Section III Combining Contract between Lyme Central School and Thousand Island Central School allowing one (1) Lyme student to participate in sporting events with the TICSD Modified Boys' LaCrosse Team, at all levels of competition for the 2018-19 school year.

Motion for approval by Scott Rickett, seconded by Terry Countryman, with motion approved 7 – 0.

7. **Board Action:**

BE IT RESOLVED, that pursuant to Education Law, Section 259, the Board of Education of the Lyme Central School District is authorized to levy and collect an annual tax, year after year, separate and apart from the annual school district budget, in the amount of sixty nine thousand, nine hundred and forty one (\$69, 941.00) dollars which shall be paid to the Lyme Free Library for the support and maintenance of the library. With this appropriated amount to be the annual appropriation thereafter until modified by the registered voters of the Lyme Central School District.

Motion for approval by Scott Rickett, seconded by Ray McIntosh, with motion approved 7 – 0.

8. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the Field Trip Request for Gr. 5-12 to attend the Landmark Theatre in Syracuse, NY for the production of *Les Miserables* on March 28, 2019 @ 7:30 PM. Chaperones for this event TBD.

Motion for approval by Kathy Dyer, seconded by Kathy Gardner, with motion approved 7 – 0.

9. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve **Lyme Central School Board of Education Meeting dates for the 2019-2020 school year**. Note: approved meeting dates may be subject to change as necessary.

Motion for approval by Terry Countryman, seconded by Ray McIntosh, with motion approved 7 – 0.

10. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve Superintendent Cammy Morrison as a **Lead Evaluator**, following completion of refresher training held on Feb.14, 2019, at Jeff-Lewis BOCES.

Motion for approval by Lynn Reichert, seconded by Scott Rickett, with motion approved 7 – 0.

11. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve Director of Pupil Services Patricia Gibbons as a **Lead Evaluator**, following completion of refresher training held on Feb.14, 2019 at Jeff-Lewis BOCES.

Motion for approval by Kathy Gardner, seconded by Scott Rickett, with motion approved 7 – 0.

12. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve Principal Barry Davis as a **Lead Evaluator**, following completion of refresher training held on March 5, 2019, at Jeff-Lewis BOCES.

Motion for approval by Scott Rickett, seconded by Ray McIntosh, with motion approved 7 – 0.

13. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education for the 2019-2019 and 2019-2020 school years.

Motion for approval by Kathy Dyer, seconded by Kathy Gardner, with motion approved 7 – 0.

14. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the recommendation of Superintendent Morrison, based on the Health & Wellness portion of the Lyme Central School 5-yr Strategic Plan, to renovate the existing weight/exercise room and to purchase new exercise equipment, with the total cost not to exceed \$25,000. The newly renovated area to be accessible to students, staff, and community members.

The renovation recommendation would include, in part:

- Removal of existing partition to increase size of room
- Install new fire doors with windows
- Install new flooring and paint
- Install two (2) security cameras
- Purchase of new equipment, preferably with built in monitors
- Install monitors, if equipment purchased does not have them

Motion for approval by Ray McIntosh, seconded by Kathy Gardner, with motion approved 7 – 0.

ADMINISTRATIVE REPORTS:

Principal Report, Mr. Barry Davis

Director of Pupil Services Report, Ms. Patricia Gibbons (written report only)

Superintendent Report, Mrs. Cammy Morrison

Transportation Report, Mrs. Dina Jareo

CORRESPONDENCE AND COMMUNICATIONS

15. Correspondence Log: Following meeting held on February 14, 2019

16. Calendar of Events: March 2019

17. **ITEMS FOR NEXT MEETING** – April 11, 2019
- 2019-2020 Proposed Budget Spending Plan
 - 2019-2020 School Year Calendar

RECOMMENDATIONS AND ACTION

18. **Board Action:**

BE IT RESOLVED that the Lyme Central School District Board of Education takes action to:

- **Add one (1) Substitute Bus Driver**
- **Add one (1) 2019-2020 Multi-Departmental Substitute**
- **Add two (2) 2018-19 Modified Boys' Baseball Co-Coaches**
- **Add one (1) 2019-2020 Substitute Teacher/Aide**

Motion for approval by Kathy Dyer, seconded by Lynn Reichert, with motion approved 7 – 0.

19. **Board Action** - Personnel Changes as listed:

BE IT RESOLVED, a motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by Lynn Reichert, and seconded by Kathy Dyer.

Motion is approved 7 - 0.

(A) Retirements:

Name	Position	Effective Date
Pamela Murray	1 FTE Teacher Assistant	June 30, 2019

The Lyme Central School Board of Education wishes to thank Mrs. Murray for her many years of dedicated service to the district and for her caring and conscientious devotion to the students of Lyme Central School.

(B) Resignations as listed: None at this time

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Ashley Swearinger	Substitute Bus Driver	\$26 – first 1 ½ hrs.; \$14 per hour thereafter	N/A	March 15, 2019
Margaret Stevens	Substitute: Clerical-Teacher/Aide-Cafeteria Monitor	\$11.10 per hour or Teacher Sub Rate: \$85 per day	N/A	September 1, 2019

(D) PAID Coaching Appointments as listed:

Name	Spring 2019 Sports	Coaching Certification	Effective Date
Mark Wilson	2018-19 Mod. Baseball Co-Coach	Temporary 2 nd -4 th renewal	March 15, 2019
Ryan Crossman	2018-19 Mod. Baseball Co-Coach	Temporary Initial License	March 15, 2019

(E) UNPAID Coaching Appointments as listed: None at this time

Coaches possess the following (as mandated by NYSED):

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
- Temporary Coaching License 2nd-4th Renewal: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

20. **Board Action:** Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Ashley Swearinger - Substitute Bus Driver**
- **Margaret Stevens – 2019-2020 Multi-Departmental Substitute**
- **Mark Wilson – 2018-19 Modified Boys' Baseball Co-Coach**
- **Ryan Crossman - 2018-19 Modified Boys' Baseball Co-Coach**
- **Pamela Murray – 2019-2020 Substitute Teacher/Aide**

Motion for approval by Kathy Dyer, seconded by Scott Rickett, with motion approved 7 – 0.

EXECUTIVE SESSION:

Motion was made by Scott Rickett, seconded by Lynn Reichert, to enter into executive session for discussion of the employment history of one (1) particular individual, with motion approved 7 – 0. Time entered, 7:22 PM.

RETURN to REGULAR MEETING:

Motion was made by Lynn Reichert, seconded by Kathy Gardner, to reconvene to the regular meeting with motion approved 7 - 0. Time returned, 8:09 PM.

Motion for Adjournment:

Motion was made by Kathy Dyer, seconded by Kathy Gardner, to adjourn the regular meeting, with motion approved 7 - 0. Time adjourned, 8:12 PM.

Respectfully submitted:

Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, March 14, 2019
- All minutes are unofficial until approved by the Board of Education